



SWEET REPEAT CHARITABLE FOUNDATION GRANT APPLICATION

Sweet Repeat Charitable Foundation was established in October 2010 as a 501(c)(3) nonprofit, principally operated by volunteers with the mission “to generate funds from donations, to distribute profits to qualified nonprofit organizations in and around York County, and to provide college scholarships to local students.” Sweet Repeat operates a Thrift Store to support their mission.

The Sweet Repeat Grant Program is the vehicle by which funds generated in the Thrift Store are distributed to qualified nonprofit organizations. The program is managed by the Sweet Repeat “Charitable Giving Committee.”

Nonprofit organizations applying for a grant must support clientele within the following geographic areas: York County, SC, Gaston County, NC, and Mecklenburg County, NC

The grant process timeline and other information. Please read and follow:

1. Applications are open starting on April 1st of each calendar year.
2. A completed application must be submitted no later than June 30th of the current calendar year. Completed applications must be emailed to sweetrepeatlakewylie@gmail.com.
3. Applicants must use the current year’s grant application. Note 2025 in upper right-hand corner.
4. Review all sections before submitting your application, ensuring all information has been provided and necessary attachments have been included. As a reminder, entry of all information is required.
5. Sweet Repeat will send an acknowledgement email back to you within 5 business days of receipt of your completed application. If you do not receive an acknowledgement, please contact us.
6. The Sweet Repeat Charitable Giving Committee will meet during July and August to review applications and make award decisions. NOTE: Submission of a Grant Application is not an indicator or guarantee that financial support will be awarded.
7. Award/Non-Award notifications will be made in writing by the end of September, and disbursement of funds will be made prior to the end of the calendar year.

New for 2025

- All applications **must** be submitted electronically to the email address listed above.
- Charities must submit a copy of their prior year federal tax return.
- Charities listed on their state’s suspended list will not be considered.
- Charities are required to agree to the “Statement of Non-Discrimination.”

If you have any questions, please email us at sweetrepeatlakewylie@gmail.com.

GRANT APPLICATION

Applicants must provide all information in the format requested to be considered for a grant. The application must be typed and must be submitted electronically to sweetrepeatlakewylie@gmail.com, including all attachments. If you do not receive an acknowledgement of receipt within 5 business days of submittal, please send us an email to ensure we have your grant.

The application must include a “Certification Page” with the following information. Note this can be included in a cover letter or as an attachment:

- Certification that the Executive Director and/or Board of Directors has approved submittal of this grant request.
- Certification of “Non-Discrimination” – [Name of Non-Profit] does not discriminate internally (in its administrative and program operations) or externally (in provision of services) based on race, political orientation, religion, gender, sexual orientation, age, national origin, ethnicity, ancestry, marital status, veteran status, or mental or physical disability or any other status prohibited by applicable law.
- Certification that all information provided is accurate to the best of your knowledge.
- Certification that the project and schedule presented will be adhered to.
- Signature and title of representative requesting grant.
- Date signed.

I. - Applicant Summary

Please provide information about your organization, contact details, and tax status.

a. Organization Information

- Organization Legal Name
- Organization AKA or DBA name, if applicable
- Mailing Street Address, City, State, Zip Code
- Organization Phone Number
- Organization Web Address
- Organization Social Media Site Address(es), if applicable

b. Application Contact Information

- Salutation
- Primary Contact Name
- Primary Contact Title
- Primary Contact Phone Number
- Primary Contact Email Address
- Is the Primary Contact listed above also the Executive Director of the organization? If not, provide the same information for the Executive Director.

c. Grant Request Amount

- Indicate the amount of funds requested.

d. Organization Tax Status

- Is your organization a 501(c)(3) nonprofit organization with valid EIN from the IRS?
 - If yes, please answer the following questions:
 - EIN (please type in the following format XX-XXXXXXX).
 - Attach a copy of your organization's official notice of tax-exempt status from the IRS.
 - Attach a copy of your organization's current Board of Directors.
 - If no, please move to the next question.

- Is your organization a congregation, governmental institution, or accredited educational institution?
 - If Government Institution:
 - Attach proof of affiliation (written verification from state or local municipality of department/agency affiliation).
 - Attach a staff or city/county board list.
 - If Congregation
 - Attach staff list or proof of affiliation.
 - If Educational Institution
 - Attach an administrative staff list for your institution.
 - Attach your district's W-9 form.
 - If you are a public school, please include a letter confirming authorization for this project from your Superintendent or representative.

II. Organizational Overview

Please provide specific information about your organization.

- Organization mission.
- Organization core services.
- Number of volunteers and paid staff in your organization. If a national organization, provide the number specific to your local unit.
- Provide a brief description as to how you engage volunteers to further your mission.

III. Project Description**a. Project Overview**

- Project title.
- Brief project summary. Please explain the project you are applying for and how it aligns with the vision of Sweet Repeat "to support and improve the lives of the people in our community."

b. Target Population

- How many individuals do you plan to impact or engage with the project/program?
- Please choose the focus area(s) of your project/program.
 - Animal Welfare
 - Arts and Culture
 - Education K-12
 - Education – Higher and Workforce
 - Environment
 - Health
 - Housing
 - Human Services
 - Other (describe): _____

c. Detailed Project Description

- What is the geographic service area being served, such as neighborhood, county-wide, etc?
- Describe your project in detail, including the proposed timeline and specifically how you would use the funds to complete the project.
- What makes your organization unique and effective compared to other organizations working in your geographic area with similar populations? What is your organization doing to limit duplication or overlapping services?
- Is your organization working in partnership with one or more organizations?
 - If so, list any organizations/community partners you have chosen to work with and why, and describe their role in your project.

IV. Results Description

Please provide an explanation of the expected impact of your initiative and how you will track success.

- What results are you committed to achieving with the grant? How will you know if you are successful? Describe how the project will impact the result?
- What have you achieved in the past three years that contributes to your organization's success and explain why a grant for this project will produce results for those served?
- If you received a grant from us last year, what did you accomplish with the award? Be specific.

V. Financials and Project Budget

Please provide financial information for your organization and this grant request.

a. Organization Financials

- Attach your organization's annual operating budget for the current fiscal year, including income and expenses.
- Attach your organization's annual budget for the previous fiscal year, including income and expenses. Note if the organization is new and does not have a budget from the prior year, state N/A.
- Attach a copy of your most recent federal tax return (Form 990 or 990EZ).
- Does your organization conduct an audit of the financial records, if so, how often? When was the last audit conducted?

b. Project Budget

- Provide a complete, detailed budget for the project described for this grant.

c. Resources

- What are the long-term strategies for funding this project? Is there an opportunity to leverage this grant to obtain additional funding from other resources?

FREQUENTLY ASKED QUESTIONS

We are starting a new organization and would like to apply for startup costs. Will these costs be considered for a grant?

- Funding through the grant program is for a specific project or projects that the organization is undertaking, not general startup costs. Grants for startup costs are not awarded.

Will new organizations with a limited track record be considered?

- Newer organizations with a limited track record are welcome to apply and should provide a description of the results you have had to-date.

How long should the Project Description be? Is there a page length minimum or maximum?

- Although we do not have a specified minimum or maximum, we expect the project description to be clear and concise.

Is there a separate application for student scholarships?

- Scholarships are awarded to seniors at Clover High School. The scholarship application is available each January through the Clover High School counseling office.